



Holy Hill Area School District

School Board Work Session

Please take notice that a Meeting of the Holy Hill Area School District School Board, will meet on Monday, July 9, 2018, at 5:30 p.m. in Room 110 at Plat Elementary School, 4908 Monches Road, Colgate, WI 53017, pursuant to State Statute WI 19.85 at which time the following items of business will be considered and possibly acted upon:

SCHOOL BOARD WORKING SESSION – July 9, 2018 – 5:30 P.M.

1. **CALL MEETING TO ORDER**
2. **ROLL CALL**
3. **AGENDA VERIFICATION**
4. **PLEDGE OF ALLEGIANCE**
5. **REPORTS**
 - a. **Administrative Report**
 - i. **Legal Representation.**
 - ii. **Neola Policy/Handbook Update. Handbooks**
 1. **All School**
 2. **Special Education.**
 3. **Employee. Prepare School Activities Calendars**
 - iii. **Community Hearing/Open House**
 - iv. **District Newsletter**
 - v. **Welcome Back Letter to Staff**
 - vi. **August In-Service Planning**
 - vii. **Certified Staff Evaluations Report**
 - viii. **Fund 46 Deposit**
 - ix. **DPI Reports.** Ms. Howe will review progress on DPI reports thus far.
 - x. **Insurance Updates**
 1. **Life, Long Term Disability**
 2. **Liability**
 - xi. **Retirement updates**
 1. **403b summary plan description**
 2. **Retiree HRA**
6. **DISCUSSION**
 - a. **Administrative Job Descriptions and Organizational Chart**
 - b. **Principal Update.** Ms. Villalobos will review the posting for principal and the Friess Lake Elementary School Principal Search Process Outline.
 - c. **Elementary Schedule.** Mr. Carron will review an updated version of the Elementary Specials Schedule with the Board.
 - d. **School Board Composition Petitions**
 - i. **Elimination of Apportioned Seats**
 - ii. **Reduction in Board members from seven to five**
 - iii. **Impact of both petitions**
 - e. **Preliminary District Budget.** Ms. Howe will provide a description of how she has built the budget thus far, the categories utilized, and the philosophy behind the planning. She will further review some of the major inclusions, as well as variables that are still being researched.

- f. 2018-2019 Go Riteway Transportation Contract Renewal and Services Proposals
 - i. Proposed Rates
 - ii. Transportation Survey
 - g. Intergovernmental Agreement Between the Holy Hill Area School District and the HNR & Erin School District
 - h. Seclusion and Restraint Annual Report
 - i. September and October Board meeting dates
 - i. September - currently scheduled for 3 & 17 (3rd is Labor Day... suggestion: move to 10 and 17)
 - ii. October - currently scheduled for 1st and 15th (22nd is Annual meeting... suggestion 15th and 22nd)
 - j. Book Study: *Five Habits of High-Impact School Boards*
 - k. Board Social Event
7. FUTURE AGENDA ITEMS
- l. Preliminary District Budget Update.
 - m. Elementary Specials Schedule
 - n. Certified/Classified Staff Job Descriptions
 - o. Annual Required Public Notices
 - p. Approve of 403b Plan Summary
 - q. Approve of Liability Insurance for the HHASD
 - r. Approve of Special Education Handbook
 - s. Approve of Busing Contract
 - t. Approve of the Intergovernmental Agreement Between the Holy Hill Area School District and the HNR & Erin School District
 - u. Approve of the Petitions to reduce the board size and eliminate the apportioned seats
 - v. Approve of Administrative Job Descriptions and Organizational Chart
 - w. Approve of the Deposit to Fund 46
7. ADJOURN

The School Board runs as a committee of the whole.

Posted, delivered, mailed or faxed to: Richfield/Plat/Friess Lake School Door, Richfield Post Office, West Bend Daily News, Germantown Now, WTKM, Milwaukee Journal, Richfield Village Hall/Erin Town Hall

Residents needing special accommodations should call the District Office before the meeting so those modifications can be met. Residents may contact the District Office for details on any items of business listed on the agenda. Copies of policies and other public documents are available for public viewing or copying at a nominal fee. Residents may provide input on any agenda item by contacting the District Administrator, or any school board member, by phone or written correspondence prior to the meeting. Individuals attending may address the Board during the Public Forum portion of the meeting. At that time an audience member may speak on any issue on the agenda or on any other area of interest. Names, addresses and telephone numbers of elected representatives are public information and are available through the District Office.

This meeting notice may be supplemented in order to comply with Wisconsin's open meeting law. If this notice is supplemented, the final notice will be posted and provided to the media no later than 24 hours prior to the meeting or no later than 2 hours prior to the meeting, in the case of an emergency.